



## ProExhibits seeks experienced Exhibit Builders and Warehouse Staff

ProExhibits is a well funded highly respected exhibit and event company which has experienced significant growth for the past 22 years. Our company has been recognized as an INC 500 company and as one of the fastest growing companies based in Silicon Valley. Moving forward, we have an aggressive growth strategy designed to capture market share during the current down economy. We are rapidly expanding our capabilities and are uniquely positioned to take advantage of the current business climate.

### The Position

We are looking for individuals who enjoy working with their hands and their heads, assembling trade show booths in our offsite warehouse in Milpitas. The ideal candidate will have experience with exhibit building, working with their hands and tools, and have a strong work ethic. We expect people on our team to possess problem solving skills and be able to work individually and in teams.

### Responsibilities

- Build exhibits for client previews
- Coordinate and assist in shipping and receiving
- Ensure properties are complete and functional before and after shows
- Maintain a neat and organized work environment
- Deliver exceptional customer service and maintain strong relationships with clients
- Work closely and cooperatively with others on the ProExhibits team
- Maintain the highest levels of ethics and professionalism

### Qualifications

- Experience with installation and dismantling of trade show exhibits
- Knowledge of basic warehouse procedures
- Experience with forklifts and other warehouse equipment
- Attention to detail
- Ability to troubleshoot and problem solve
- High degree of initiative and self motivation and a strong desire to succeed
- Ability to thrive in an enthusiastic and dynamic team environment, along with a desire to make a personal impact on the company
- Willingness to learn on the job and desire to constantly improve
- Experience handling complex projects, time management and prioritizing tasks are a must
- Strong work ethic and professional maturity
- Unquestioned integrity and ethics

### To apply for this job

To apply for this job, please submit resume to: [recruiter@proexhibits.com](mailto:recruiter@proexhibits.com) and indicate the position you are applying for in the subject line.

#### Silicon Valley Headquarters

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